

VACANCY



The Namibia Football Association (NFA) is seeking the services of a Education and Talent Development Scheme Officer

The Education and Talent Development Scheme Officer is responsible for designing, implementing, and managing educational programs and talent development schemes aimed at nurturing and enhancing the skills of football players, coaches, and other stakeholders within the Namibia Football Association. This role requires a strategic thinker with a passion for sports education and talent development, who can work collaboratively with various departments to promote the growth of football in Namibia. .

KEY RESPONSIBILITIES:

Program Development and Implementation:

- Develop and implement educational programs and talent development schemes for players, coaches, and officials in alignment with the Technical Director's vision and goals.
- Coordinate with various departments to ensure programs align with the overall strategic goals of the Namibia Football Association.
- Monitor and evaluate the effectiveness of programs, making adjustments as necessary to improve outcome.

Talent Identification and Development:

- Identify and support talented individuals at various levels (youth, amateur, professional) through structured development programs.
- Work with scouts and coaches to create pathways for talent progression. • Organize and manage talent development camps, workshops, and seminars.

Stakeholder Engagement:

- Collaborate with schools, clubs, and community organizations to promote and support football education and development.
- Build and maintain relationships with external partners, including educational institutions and sports organizations.

Resource Management:

- Manage budgets and resources allocated to education and talent development programs.
- Ensure that all programs are delivered within budget and meet the financial guidelines of the Namibia Football Association.

Reporting and Documentation:

- Prepare regular reports on the progress and impact of educational and talent development programs for the Technical Director.
- Maintain accurate records of all program activities and participants.

Compliance and Best Practices:

- Ensure all programs comply with national and international regulations and standards.
- Stay updated with the latest trends and best practices in sports education and talent development.

QUALIFICATIONS AND KNOWLEDGE

- **Education:** Bachelor's degree in Sports Management, Education, Human Resources, or a related field.
- **Experience:** Minimum of 3-5 years of experience in sports education, talent development, or a related area.

- **Skills:**
- Excellent understanding of football and the development needs of players and coaches.
- Excellent organizational and project management skills.
- Strong communication and interpersonal skills, with the ability to work effectively with diverse groups of people.
- Proficiency in Microsoft Office Suite and other relevant software. • Ability to work flexible hours, including evenings and weekends as required.

PERSONAL ATTRIBUTES: :

- Passionate about football and sports development.
- Strategic thinker with a proactive approach to problem-solving.
- Strong leadership and team collaboration skills.
- Highly motivated with a commitment to continuous learning and improvement. • Ability to work under pressure and meet deadlines.

SUBMISSION

Certified supporting documents and Cover letter to be delivered by hand at the Football House in Katutura.

CLOSING DATE: Friday 13 December 2024 at 17H00

Late submissions are automatically disqualified.

For any enquiries:

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