

# Statutes



**Confédération  
Africaine de  
Football**

# Statutes



**Regulations Governing  
the Application of the Statutes**

**Rules of Procedure  
of the General Assembly**

29.04.2010

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# Definitions



## THE TERMS USED IN THE PRESENT STATUTES DENOTE THE FOLLOWING:

1. "CAF" means "Confédération Africaine de Football".
2. "FIFA" means "Fédération Internationale de Football Association".
3. "Association" means a national association recognised by FIFA and CAF.
4. "Zone" means one of the six regions of Africa corresponding to the geographical division of Africa as decided by CAF, each comprising a number of national associations affiliated to CAF.
5. "League" means an internal organisation subordinate to a national association.
6. "Club" means an organisation of persons with the aim of playing football in groups and recognised as an entity affiliated to a national association.
7. "Confederation" means a group of national associations affiliated to FIFA and belonging to the same continent, or a similar geographical area.
8. "General Assembly": the legislative and supreme body of CAF.
9. "Executive Committee": the executive body of CAF.
10. "Member": an association that has been admitted by the FIFA Congress and by the CAF General Assembly.
11. "Official": any board member, committee member, referee or assistant referee, coach, trainer, or other person responsible for technical, medical and administrative matters in CAF, a union, an association, league or club.
12. "Player": any football player licensed by an association.
13. "Football": the game controlled by FIFA and organised in accordance with the Laws of the Game as set out in Article 6 of the FIFA Statutes.

***N.B:*** terms referring to natural persons are applicable to both genders. Any term in the singular may also apply to the plural and vice-versa.

# Statutes



# General provisions

## ARTICLE 1

### NAME AND HEADQUARTERS

1. The Confederation shall be known as: "Confédération Africaine de Football".
2. The Confédération Africaine de Football, "CAF", which was founded in 1957 in Khartoum, Sudan, is an international non-governmental organisation, having its own juridical status.
3. The headquarters of CAF are located in Cairo, Egypt. The headquarters shall benefit from all the advantages and privileges granted to international organisations, and can only be transferred elsewhere by decision of a three-quarters majority of the national associations present and entitled to vote at the General Assembly, taken by means of a secret ballot.

## ARTICLE 2

### OBJECTIVES

1. The objectives of CAF are to:
  - a) improve the game of football in Africa and promote its unifying, educational, cultural, ethical and humanitarian values, particularly by implementing youth and development programmes;
  - b) organise its own continental and international competitions;
  - c) draw up regulations and provisions related to its activities and ensure their implementation;
  - d) control all forms of football and, by taking any necessary or appropriate measures, to prevent infringements of the FIFA and CAF Statutes, regulations and decisions, as well as the Laws of the Game;
  - e) prevent practices which may jeopardise the integrity of the game or its competitions, or give rise to the abuse of football;
  - f) maintain relations with FIFA, the other continental football confederations and zonal unions;
  - g) promote football free of discrimination against any country, person or group of persons for ethnic, gender, language, religious, political or any other reasons;

# I

## General provisions

- h)** encourage all national associations and public authorities to do their utmost to secure the professional and social future of footballers;
  - i)** fight against doping and take measures to combat the use of prohibited substances in order to protect the health of footballers;
  - j)** promote friendly relations between national associations, zonal unions, clubs, officials and players;
  - k)** adhere to the fundamental principles of the Olympic Movement and engage itself in the:
    - promotion of peace, solidarity and unity in African sport;
    - support of the actions of the African Union and non-governmental organisations related to youth, sport and culture;
    - support of the United Nations System in its fight against the scourges which ravage the continent and threaten humanity.
- 2.** Every person and organisation involved in the game of football in Africa shall be obliged to observe the Statutes, regulations, decisions and principles of fair play.

### ARTICLE 3

#### OFFICIAL LANGUAGES

- 1.** French, English and Arabic shall be the official languages of CAF.
- 2.** All official documents sent to national associations shall be in French, English or Arabic. Members shall be responsible for having these documents translated into the official languages of their respective countries.
- 3.** French, English, Arabic and Portuguese shall be the official languages used at all General Assembly meetings. Professional interpreters shall translate into the above languages.
- 4.** If there is any discrepancy in text, the French version shall be authoritative.

# Membership

## ARTICLE 4

### ADMISSION

1. The Confédération Africaine de Football is open to all African national football associations which are Members of FIFA and recognised by it as being the official bodies controlling football in their respective countries.
2. The General Assembly shall decide whether or not to admit, suspend or expel a member.
3. The Executive Committee may grant temporary membership, although this must be approved by the next General Assembly.
4. CAF shall only recognise one national association per country.

## ARTICLE 5

### ADMISSION PROCEDURE

1. Any FIFA-affiliated African national association applying for membership of CAF shall submit an application to the CAF Secretariat together with a separate document confirming that it shall, at all times, comply with the Statutes, regulations and decisions of CAF, as well as recognising the jurisdiction of the Court of Arbitration for Sport.
2. Such application shall be accompanied by the applicant association's Statutes and regulations. Any subsequent amendments to the said Statutes and regulations shall be communicated to CAF Secretariat within fourteen (14) days of such change.
3. The application shall be accompanied by the first year's membership fee as prescribed in Article 51 para. 2 of the present Statutes.



# Membership

## ARTICLE 6

### MEMBERS' RIGHTS

1. Members have the right to:
  - a) take part in the General Assembly;
  - b) formulate proposals for inclusion on the agenda of the General Assembly;
  - c) nominate candidates for the CAF presidency;
  - d) nominate candidates for the CAF and FIFA Executive Committees;
  - e) take part in competitions organised by CAF;
  - f) benefit from CAF's technical and financial assistance and development programmes;
  - g) exercise all other rights derived from these Statutes and other regulations.
2. The exercise of these rights is subject to the other provisions in these Statutes and the applicable regulations.

## ARTICLE 7

### MEMBERS' OBLIGATIONS

1. Members of CAF are obliged to:
  - a) comply with the Statutes, regulations, directives and decisions of FIFA and CAF at all times;
  - b) take part in competitions organised by CAF;
  - c) pay their membership fees;
  - d) ensure that their own members comply with the Statutes, regulations, directives and decisions of FIFA and CAF;
  - e) respect the Laws of the Game;
  - f) comply fully with all other obligations arising from these Statutes and other regulations;
  - g) respect CAF's Code of Ethics and universal values.
  - h) the member associations should apply a system for granting licenses to the clubs concomitant with the minimum requirements of CAF. They also must

## Membership

include these obligations in their statutes along with clear indication of the definition of the bodies in charge of issuing the licences.

2. Violation of the above-mentioned obligations may lead to the imposition of sanctions as provided for in art. 46 of these Statutes.

### ARTICLE 8

#### SUSPENSION

1. The General Assembly shall be responsible for the suspension of any member. The Executive Committee may, however, suspend with immediate effect any member guilty of serious or repeated violations of its obligations. Such suspension shall last until the next General Assembly unless it is lifted by the Executive Committee.
2. Any suspension shall be confirmed by a three-quarters majority of votes cast at the next General Assembly.
3. Suspended Members shall automatically lose the privileges linked with their membership. Other Members shall cease sporting contacts with suspended Members. The Disciplinary Board may impose further sanctions.
4. Members who have not participated in at least one (1) CAF competition over a period of two (2) consecutive years shall be suspended from voting at the General Assembly until they have complied with this obligation.

### ARTICLE 9

#### EXPULSION

1. The General Assembly may expel a member if:
  - a) it fails to fulfil its financial obligations towards CAF;
  - b) such member has been found guilty of a serious violation of the Statutes, regulations, decisions or Code of Ethics of FIFA and CAF;
  - c) it loses the status of national association representing football in its country.
2. The presence of an absolute majority of Members eligible to vote at the General Assembly is necessary for an expulsion to be validated, together with a three-quarters majority of the votes cast.

# Membership

## ARTICLE 10

### RESIGNATION

1. Any member may resign from CAF. Notice of such resignation must reach the CAF Secretariat by registered mail no later than fourteen (14) days after the resignation.
2. Members who have resigned cannot be readmitted to CAF without a General Assembly resolution and having fulfilled all their outstanding financial commitments.

## ARTICLE 11

### NATIONAL ASSOCIATION BODIES

1. Members of national association bodies shall be appointed either by election or by internal nomination. An association's statutes shall provide for a procedure which guarantees complete independence during the election or nomination process.
2. Any association body that has not been elected or appointed in compliance with the provisions of para. 1, above, even on an interim basis, shall not be recognised by CAF.

## ARTICLE 12

### STATUS OF LEAGUES AND OTHER GROUPS OF CLUBS

Leagues or any other groups of clubs affiliated to a member shall be governed by Article 18 of the FIFA Statutes.

## ARTICLE 13

### ZONES

The African continent shall be divided into six (6) distinct zones as follows:

- a) **Northern Zone:** Algeria, Egypt, Libya, Morocco, Tunisia;
- b) **Western Zone A:** Cape Verde, Gambia, Guinea, Guinea Bissau, Liberia, Mali, Mauritania, Senegal, Sierra Leone;
- c) **Western Zone B:** Benin, Burkina Faso, Cote d'Ivoire, Ghana, Niger, Nigeria, Togo;

## Membership

- d) Central Zone:** Cameroon, Central Africa, Chad, Congo, DR Congo, Equatorial Guinea, Gabon, Sao Tome E Principe;
- e) Central East Zone:** Burundi, Djibouti, Eritrea, Ethiopia, Kenya, Rwanda, Somalia, Sudan, Tanzania, Uganda;
- f) Southern Zone:** Angola, Botswana, Comoros Islands, Lesotho, Madagascar, Malawi, Mauritius, Mozambique, Namibia, Seychelles, South Africa, Swaziland, Zambia and Zimbabwe.

### ARTICLE 14

#### ZONAL UNIONS

1. Members that belong to the same CAF zone may constitute zonal unions.

Exceptionally, the Executive Committee may authorise the existence of a regional union between Members of two zonal unions.

Each zonal union shall have the right and obligation to:

- a)** comply with the Statutes, regulations and decisions of CAF and FIFA;
- b)** work in close collaboration with CAF in all areas to attain the objectives of the Confederation;
- c)** organise its own international competitions, in compliance with the international calendar.
- d)** to compulsorily invite CAF to attend the General Assembly of the zonal union.

### ARTICLE 15

#### HONORARY MEMBERSHIP

1. The General Assembly, on the proposal of the Executive Committee, may grant the titles of honorary president or honorary member to distinguished persons for services rendered to CAF.
2. The honorary president shall attend the General Assembly and Executive Committee meetings without the right to vote.
3. Honorary members shall participate in the discussions of the General Assembly without the right to vote.

# Organisation

## ARTICLE 16

### BODIES OF CAF

1. The General Assembly is the legislative body.
2. The Executive Committee is the executive body.

Standing and Ad hoc Committees advise and assist the Executive Committee in the fulfilment of its duties. Their primary duties are defined in these Statutes, while their composition, functions and additional duties are defined in the Regulations Governing the Application of the Statutes.

3. The CAF Secretariat is the administrative body.
4. The Disciplinary and Appeal Boards are the legal bodies of CAF.

## A. General Assembly

### ARTICLE 17

#### GENERAL ASSEMBLY

1. The General Assembly is the supreme authority of CAF. It defines general policies and takes the necessary decisions for their implementation.
2. A General Assembly may be defined as Ordinary or Extraordinary.
3. The General Assembly is composed of:
  - representatives of the affiliated national associations,
  - members of the CAF Executive Committee,
  - honorary presidents and members,
  - delegates from the zonal unions.
4. An Ordinary General Assembly shall be held once a year.
5. The Executive Committee shall fix the place and date of the General Assembly. Members shall be notified in writing at least one hundred and twenty (120) days in advance.
6. The formal notification, which shall also contain the agenda and all documents relating to the General Assembly, shall be dispatched in writing at least sixty (60) days before the date of the meeting.

# Organisation

## A. General Assembly

The agenda shall include the following items:

- (a) roll call;
- (b) verification that the notification and composition of the General Assembly comply with the provisions of the Statutes;
- (c) an address by the President;
- (d) appointment of three (3) Members to check the official minutes;
- (e) appointment of scrutineers;
- (f) suspension or expulsion of a member;
- (g) approval of the minutes of the previous General Assembly;
- (h) activity report covering the period since the previous General Assembly;
- (i) zonal unions development report;
- (j) presentation of the audited accounts;
- (k) approval of the annual accounts;
- (l) approval of the budget;
- (m) appointment of auditors;
- (n) admission and/or resignation of a member;
- (o) consideration of proposals for amendments of the CAF Statutes and regulations;
- (p) discussion of proposals received from national associations and the Executive Committee in conformity with para. 7 of this article;
- (q) matters tabled in conformity with para. 8 of this article;
- (r) election of the President of CAF, if appropriate;
- (s) election of the Executive Committee members;
- (t) election of the African representatives for the FIFA Executive Committee;
- (u) any other reports;
- (v) any other business.

# Organisation

## A. General Assembly

7. National associations wishing to submit an item for inclusion on the agenda of the General Assembly shall submit their proposal to the CAF Secretariat in writing at least ninety (90) days before the date of the meeting. Such proposal shall be accompanied by a concise explanation of the reasons for the proposal.
8. Urgent matters submitted after the above deadline may be included under “any other business”, provided two-thirds of the associations present so agree.
9. Each association shall be entitled to one vote.
10. The Executive Committee may convene an Extraordinary General Assembly.
11. An Extraordinary General Assembly shall be convened by the Executive Committee within sixty (60) days of receipt of a written request from at least half the number of Members plus one, including at least three (3) national associations from each zone. Only the items on the agenda shall be discussed at such a meeting.
12. The Members shall be notified of the venue, date and agenda at least forty-five (45) days before the date of an Extraordinary General Assembly.
13. The agenda of a General Assembly may not be altered.
14. The quorum for all meetings shall consist of two-thirds of the national associations affiliated to CAF.
15. If the General Assembly is inquorate, it shall be reconvened after a period of 24 hours, when half the Members plus one shall constitute the necessary quorum.
16. Official delegates to the General Assembly shall be “bona fide” members of the national association they represent and shall be appointed by the competent body as well as be citizens of the country concerned.
17. Decisions shall be taken by a simple majority unless indicated otherwise. The CAF President shall have a casting vote in the event of a tie.
18. The Rules of Procedure of the CAF General Assembly shall apply to all matters of procedure during the discussions of the General Assembly.

# Organisation

## A. General Assembly

### ARTICLE 18

#### ELECTIONS, REQUISITE MAJORITY, VOTING

1. Elections shall be conducted by secret ballot.
2. Any national association may propose a candidate for the post of CAF President. Such nominations shall be submitted to the CAF Secretariat at least ninety (90) days before the date of the General Assembly at which this item is on the agenda. Each national association may only present one candidature. The outgoing President is eligible for re-election.
3. Names of candidates for membership of the CAF and FIFA Executive Committees shall be submitted by the relevant national association at least ninety (90) days before the date of the General Assembly at which this item is on the agenda. All outgoing members are eligible for re-election.
4. Candidatures received after the deadline (the official postmark of the Cairo Post Office providing exclusive evidence) shall be automatically rejected. Candidatures shall be sent to the Secretariat by registered mail with an acknowledgement of receipt, or by express courier.
5. After the above-mentioned deadline, all candidatures shall be final and shall be submitted to the vote unless withdrawn by the candidate concerned.
6. The CAF Secretariat shall communicate the names of the candidates to all Members with the notice convening the meeting and the agenda of the Assembly.
7. At the time of their election, all candidates to a post to CAF Executive Committee must be "bona fide" members of their national associations and must be under seventy (70) years of age.
8. Any vacancy in the FIFA Executive Committee shall be filled by the CAF Executive Committee, which shall elect one of its own members who will assume the function until the next General Assembly.
9. For the election of the President, an absolute majority (half the votes plus one) of valid votes recorded shall be required. If no candidate obtains an absolute majority in the first ballot, the candidate with the lowest number of votes shall be eliminated from the next ballot. This process shall continue until one candidate obtains an absolute majority.



# Organisation

## A. General Assembly

10. If the number of candidates submitted to the Executive Committee by the national associations of the same zone is higher than the number of members to be elected, the election shall be by secret ballot. If the number of candidates corresponds with that of the members to be elected, they shall be declared elected unopposed.
11. For the election of CAF and FIFA Executive Committee members, an absolute majority (half the votes plus one) is required. If no candidate obtains an absolute majority in the first ballot, the candidate with the lowest number of votes shall be eliminated from the next ballot. This process shall continue until one candidate obtains an absolute majority.
12. If one of the candidates obtains an absolute majority in the first ballot and in the event that there is a second post to be filled, a second ballot shall be held involving the remaining candidates, unless one or more candidates withdraw.
13. Unless otherwise stipulated in the Statutes, a simple majority is sufficient for a decision to be valid.
14. Only Members present shall be entitled to vote.
15. Votes by proxy or by letter shall not be accepted.
16. A delegate can represent only one national association.
17. Members of the Executive Committee may not represent their association during their term of office.
18. The Chairman shall conduct General Assembly business in compliance with the Rules of Procedure of the General Assembly.

### ARTICLE 19

#### **AMENDMENTS TO THE STATUTES, REGULATIONS GOVERNING THE APPLICATION OF THE STATUTES AND THE RULES OF PROCEDURE OF THE GENERAL ASSEMBLY**

1. Only the General Assembly may amend the Statutes, the Regulations Governing the Application of the Statutes and the Rules of Procedure of the CAF General Assembly.
2. Any proposals for an amendment to the Statutes by a member or by the Executive Committee shall be submitted in writing with a brief synopsis to the CAF Secretariat. A proposal submitted by a member shall only be valid if it is sec-

# Organisation

## A. General Assembly

ended in writing by at least two (2) other Members.

3. For an amendment of the Statutes to be passed, two-thirds of the Members eligible to vote must be present at the opening of the session.
4. A proposal for an amendment to the Statutes shall only be adopted if three-quarters of the eligible Members present vote in favour.
5. A proposal for an amendment to the Regulations Governing the Application of the Statutes or the Rules of Procedure of the General Assembly shall only be adopted if a simple majority of the eligible Members present vote in favour.

### ARTICLE 20

#### MINUTES

1. The Secretary General shall be responsible for recording the minutes at the General Assembly.
2. The minutes of the General Assembly shall be checked by those Members so designated.
3. The minutes of the General Assembly shall be sent to the national associations within ninety (90) days of the closing of the meeting.
4. Unless notification to the contrary is received by registered mail within sixty (60) days of the date of dispatch, it shall be assumed that the minutes have been approved.
5. In case of disagreement, this matter shall be included on the agenda of the next General Assembly.

### ARTICLE 21

#### ENTRY INTO FORCE OF DECISIONS

Decisions taken by the General Assembly shall be binding on the national associations and shall enter into force ninety (90) days after the closing of the meeting.

However, the General Assembly may resolve that decisions should enter into force from an earlier date.

# Organisation

## B. Executive Committee

### **B. Executive Committee**

#### ARTICLE 22

#### COMPOSITION

1. The Executive Committee elected by the General Assembly shall comprise:
  - one (1) President;
  - twelve (12) members.

The Committee may co-opt one (1) or two (2) members who shall not have the right to vote.

The national association to which the President belongs shall not be entitled to have any other member in the Executive Committee.

2. After each General Assembly at which elections are held, the Executive Committee, upon a proposal of its President, shall elect a first and a second vice-president from amongst its members.
3. African representatives on the FIFA Executive Committee shall attend all meetings of the CAF Executive Committee without a right to vote.
4. Once a candidate is elected as the President of CAF, he can no longer hold office in his own national association for the duration of his term of office.
5. A national association can be represented by only one member on the Executive Committee.
6. Each of the six (6) zones listed in Article 13 of the Statutes shall have the right to two (2) members on the CAF Executive Committee.
7. The term of office of the President and the members of the Executive Committee shall be four (4) years. Half of the Executive Committee shall be re-elected every two (2) years.
8. Members of the Executive Committee shall enjoy full independence in the exercise of their functions at CAF, and should not be subjected to any pressure.
9. Members shall retain their position on the Executive Committee for the whole duration of their mandate and may only be removed from their functions by a decision taken in conformity with existing statutory provisions.

# Organisation

## B. Executive Committee

- 10.** At its first meeting, after an Ordinary General Assembly convened in an even year, the Executive Committee may decide to co-opt one (1) or two (2) members for a term of four (4) years.

Any decision to co-opt shall be taken by a two-thirds majority of members present.

If such a decision is taken, the election of the member(s) proposed by the President shall be made by a simple majority of members present at that session.

- 11.** National associations to whom Executive Committee members belong are obliged to make every effort to enable such members to attend all meetings of the Executive Committee.
- 12.** Should there be a vacancy on the CAF Executive Committee during the first half of the term of office, the Executive Committee shall elect a replacement for the remainder of the term.
- 13.** If a member is repeatedly absent from meetings of the Executive Committee without good reason, the Committee shall report this to the next General Assembly, asking it to take appropriate measures.
- 14.** The Executive Committee shall meet at least twice every year. It may also be convened at the request of the President, or of seven (7) of its members.
- 15.** A member of the Executive Committee, the Emergency Committee, the Legal Bodies or any Standing Committee must absent himself from any discussion about a dispute concerning his national association, club or an official or player of the said association.
- 16.** Executive Committee resolutions shall be adopted by a simple majority of the members present. In the event of a tie, the President shall have a casting vote. When decisions requiring a secret ballot are tied, lots shall be drawn.
- 17.** For the deliberations to be valid, a quorum of half plus one of the members shall be required. If the quorum is not reached at the first meeting, a minimum of five (5) members shall form a quorum at a subsequent meeting called within 24 (twenty-four) hours.
- 18.** Decisions taken by the Executive Committee shall be binding with immediate effect.
- 19.** Deliberations shall be recorded in the minutes, which shall be sent to all the members before the next meeting.

# Organisation

## B. Executive Committee

### ARTICLE 23

#### POWERS OF THE EXECUTIVE COMMITTEE

1. The Executive Committee shall be responsible for the execution of the policies and decisions of the General Assembly, the management and the administration of CAF.
2. It shall take decisions on all matters that do not fall within the sphere of responsibility of the General Assembly or other bodies by law or under these Statutes and regulations.
3. The Executive Committee may co-opt one (1) or two (2) members.
4. All its members shall be entitled to propose items for the agenda of meetings of the Executive Committee or of a Standing Committee.
5. It may delegate in totality or in part some of its responsibilities to its members individually or grouped as a committee or to the Secretary General as dictated by its established methods of management.
6. Upon a proposal from the President, it shall appoint the chairmen, deputy chairmen and members of the Standing Committees, as well as set up new Ad hoc Committees.
7. It may dismiss members of Standing Committees if they are guilty of a serious violation of their duty and replace them for the remainder of their term of office.
8. It shall formulate specific regulations for Standing and Ad hoc Committees.
9. It shall approve the working programme of the Standing and Ad hoc Committees.
10. It shall decide on financial matters, examine and approve the budgetary reports presented by the Secretary General, as well as examining and amending the draft budget before submitting it to the General Assembly.
11. It shall be the supreme authority for all matters concerning CAF competitions.
12. It may delegate some of its powers to the competent committees, reserving the right to exercise them whenever deemed necessary.
13. If a Standing Committee decision does not conform with the provisions of the existing Statutes or regulations, the Executive Committee can – before submitting the case to the CAF Appeal Board – either send the dossier back to the competent committee for reconsideration or look into the matter itself.

# Organisation

## B. Executive Committee

14. It shall appoint or dismiss the Secretary General at the proposal of the President.
15. It shall appoint for a period of four (4) years the chairmen, vice-chairmen and members of the legal bodies of CAF.
16. It shall decide the place and dates of the final tournaments of CAF competitions.
17. It shall decide the date and venue of the General Assembly.
18. It shall approve the CAF administrative chart.
19. It shall approve the Regulations Governing the Organisation of CAF, except for those under the jurisdiction of the General Assembly.

## C. President

### ARTICLE 24

#### PRESIDENT

1. The President shall be the legal representative of CAF.
2. He shall automatically be a vice-president of FIFA and make sure that the African representatives elected and/or appointed to the FIFA Executive Committee fulfil their duties in the spirit of African solidarity.
3. He shall preside over all meetings of the General Assembly and the Executive and Emergency Committees.
4. He shall propose to the Executive Committee the appointment and dismissal of the Secretary General.
5. He shall implement, through the Secretariat and CAF administration, which he controls the decisions taken by the General Assembly and the Executive Committee.
6. He shall be responsible for maintaining good relations between CAF and FIFA, the other confederations and Members, as well as political bodies and international organisations.
7. If the President is absent or unavailable, the first vice-president shall deputise, failing which his duties shall be performed by the second vice-president or, as a last resort, the longest serving Executive Committee member.

## Organisation

### C. President

8. If the President ceases exercising his functions, the first vice-president shall assume the presidency for a period not exceeding ninety (90) days, after which an Extraordinary General Assembly shall be convened to elect a new President.
9. The President shall sign jointly with the Secretary General all documents and letters binding the Confederation.
10. In specific cases, the President may delegate some of his powers explicitly stated to one of the members of the Executive Committee or the Secretary General as dictated by established methods of management.
11. If the President resides outside the city where the headquarters are located, an office shall be established by CAF in his city of residence. This office shall benefit from all advantages and privileges granted to international organisations.

## D. CAF Secretariat

### ARTICLE 25

#### CAF SECRETARIAT

The CAF Secretariat shall attend to all administrative work under the direction of the Secretary General.

### ARTICLE 26

#### SECRETARY GENERAL

1. The Secretary General shall be appointed by the Executive Committee on the proposal of the President.
2. He shall be provided with a contract of employment and must reside in the city in which the CAF headquarters are located.
3. He shall be the head of the CAF administration, and shall take part in all CAF meetings without the right to vote.
4. He may act as the Confederation's legal representative if empowered specifically by the President or the Executive Committee.
5. He shall administer the affairs of CAF and, in particular, implement the decisions of the General Assembly and the Executive and Emergency Committees, under the authority of the President in accordance with any instructions he may give.

# Organisation

## D. CAF Secretariat

6. He shall prepare the agenda of meetings of the General Assembly, the Executive Committee and the Standing Committees, in consultation with the President.
7. He shall be responsible for compiling the minutes of the meetings of the General Assembly, the Executive and Emergency Committees, and the Standing Committees.
8. He shall be responsible for CAF correspondence and public relations.
9. He shall be responsible for managing the finances of CAF and keeping proper accounts.  
To this end, he shall:
  - co-operate with the Finance Committee to prepare the financial statements and the budget for submission to the Executive Committee, which shall then present them to the General Assembly;
  - authorise all documents relating to expenses and income.
10. He shall be responsible for the recruitment and dismissal of staff, after consulting the President.
11. He shall submit to the Executive Committee, after consulting the President, proposals concerning the appointment and dismissal of the deputy Secretary General and divisional managers.

## E. Emergency Committee

### ARTICLE 27

#### EMERGENCY COMMITTEE

1. The Emergency Committee shall be composed of the President, the two (2) vice-presidents, two (2) members of the Executive Committee and the Chairman of the Finance Committee. Any three (3) members including the President or one of the two (2) vice-presidents shall form a quorum.
2. All decisions taken by the Emergency Committee shall be binding and shall be ratified by the Executive Committee at its next meeting.
3. The President shall be responsible for convening Emergency Committee meetings. If a meeting cannot be convened within an appropriate period of time, decisions may be reached by other means of communication. Decisions shall have immediate effect. The President shall notify the Executive Committee of the decisions taken by the Emergency Committee.



# Organisation

## F. Standing Committees

### F. Standing committees

#### ARTICLE 28

#### STANDING COMMITTEES

1. The Standing Committees are:
  - (a) Finance Committee;
  - (b) Internal Audit Committee;
  - (c) Organising Committee for the Africa Cup of Nations;
  - (d) Organising Committee for the African Nations Competitions;
  - (e) Organising Committee for the Inter-club Competitions;
  - (f) Organising Committee for Youth Competitions;
  - (g) Organising Committee for Women's Football and Futsal;
  - (h) Referees' Committee;
  - (i) Technical and Development Committee;
  - (j) Committee for Legal Affairs and Players' Status;
  - (k) Football Committee;
  - (l) Committee for Ethics and Fair Play;
  - (m) Sports Medical Committee;
  - (n) Media Committee;
  - (o) Marketing Committee;
  - (p) Consultative Committee CAF/national associations;
2. Standing Committee chairmen shall be appointed from amongst the members of the Executive Committee.
 

The Executive Committee may, if necessary, set up a bureau and/or sub-committee to deal with urgent matters. This bureau and/or sub-committee shall comprise no less than three (3) members.
3. The Executive Committee shall determine how many members should be

# Organisation

## F. Standing Committees

appointed to each Standing Committee.

4. Members of CAF Standing Committees appointed by the Executive Committee shall enjoy full independence in the exercise of their functions and should not be subjected to any pressure.
5. Each committee may, if deemed necessary, propose amendments to its regulations to the Executive Committee.

### ARTICLE 29

#### **FINANCE COMMITTEE**

The Finance Committee shall oversee the financial affairs of CAF and advise the Executive Committee. It shall analyse the budget and annual accounts prepared by the Secretary General and submit them to the Executive Committee for approval.

### ARTICLE 30

#### **INTERNAL AUDIT COMMITTEE**

The Internal Audit Committee shall ensure the completeness and reliability of the financial accounting and review the external auditors' report at the request of the Executive Committee.

### ARTICLE 31

#### **ORGANISING COMMITTEE FOR THE AFRICA CUP OF NATIONS**

This Committee shall organise the Africa Cup of Nations in accordance with existing regulations, other terms and conditions and the agreement reached between CAF and the Local Organising Committee.

### ARTICLE 32

#### **ORGANISING COMMITTEE FOR THE AFRICAN NATIONS CHAMPIONSHIP**

This Committee shall organise the African Nations Championship in accordance with existing regulations, other terms and conditions and the agreement reached between CAF and the Local Organising Committee.

# Organisation

## F. Standing Committees

### ARTICLE 33

#### **ORGANISING COMMITTEE FOR INTER-CLUB COMPETITIONS**

This Committee shall be responsible for organising and controlling all CAF inter-club competitions in accordance with existing regulations.

### ARTICLE 34

#### **ORGANISING COMMITTEE FOR YOUTH COMPETITIONS**

This Committee shall be responsible for organising and controlling all matches of the African U-20 Championship, and the African U-17 Championship in accordance with existing regulations.

### ARTICLE 35

#### **ORGANISING COMMITTEE FOR WOMEN'S FOOTBALL AND FUTSAL**

This Committee shall organise and supervise all matches of the African Women's Football Championship and the African Futsal Championship in accordance with existing regulations.

### ARTICLE 36

#### **REFEREES' COMMITTEE**

This Committee shall implement and interpret the Laws of the Game and may propose amendments to the Executive Committee, which in turn may transmit them to FIFA if deemed necessary. The Committee shall be responsible for appointing the referees and assistant referees for competitions organised by CAF and for competitions organised on behalf of FIFA on the African continent.

### ARTICLE 37

#### **TECHNICAL AND DEVELOPMENT COMMITTEE**

This Committee shall analyse and evaluate the principal aspects of training, administration and technical development of football in Africa.

### ARTICLE 38

#### **COMMITTEE FOR LEGAL AFFAIRS AND PLAYERS' STATUS**

This Committee shall analyse all legal issues relating to football and the development of the Statutes and regulations of CAF. It shall also ensure compliance with FIFA's

# Organisation

## F. Standing Committees

Regulations for the Status of Players and settle any disputes related to player transfers.

### ARTICLE 39

#### **FOOTBALL COMMITTEE**

This Committee shall deal in particular with structural issues in football as well as relations between clubs, leagues and players.

### ARTICLE 40

#### **COMMITTEE FOR ETHICS AND FAIR PLAY**

This Committee shall deal with all matters pertaining to ethics in African football and the promotion of fair play.

### ARTICLE 41

#### **SPORTS MEDICAL COMMITTEE**

This Committee shall deal with all medical matters related to football.

### ARTICLE 42

#### **MEDIA COMMITTEE**

This Committee shall deal with the working conditions for the media at CAF events and co-operate with international media organisations.

### ARTICLE 43

#### **MARKETING COMMITTEE**

This Committee shall advise the Executive Committee with regard to the drafting and implementation of marketing, sponsorship, broadcasting and multimedia contracts with CAF's partners.

### ARTICLE 44

#### **CONSULTATIVE COMMITTEE CAF/NATIONAL ASSOCIATIONS**

This Committee shall be responsible for maintaining good relations with and between the national associations and for encouraging fruitful co-operation on all matters relating to the game, its rules and regulations and the development of football.

# Legal matters

## ARTICLE 45

### LEGAL BODIES

1. The legal bodies of CAF are:
  - (a) the Disciplinary Board;
  - (b) the Appeal Board.
2. The decision-making powers of certain committees shall remain unaffected.

## ARTICLE 46

### DISCIPLINARY BOARD

1. The Disciplinary Board shall consist of one (1) Chairman, one (1) Vice-Chairman and the number of members deemed necessary.

The remit of this body shall be governed by the CAF and FIFA Disciplinary Code.
2. The Board shall make decisions only when at least three (3) members are present.
3. It may impose sanctions as described in these Statutes and the CAF and FIFA Disciplinary Code against Members, clubs, officials or players.
4. It is authorised to sanction any breach of CAF regulations which does not come under the jurisdiction of another body of the Confederation.
5. The Disciplinary Board shall be responsible for:
  - sanctioning serious infringements which have escaped the match officials' attention;
  - rectifying obvious errors in disciplinary decisions based on referees' reports;
  - extending the duration of suspensions incurred automatically by an expulsion;
  - pronouncing additional sanctions to those imposed by the referee, such as a fine.Sanctions may be taken after viewing a recording of the match.
6. The Chairman of the Board may take the following decisions, after consulting two (2) other members:
  - suspend a person for one (1) or two (2) matches or for a period of up to two (2) months;

## Legal matters

- impose a fine of up to five thousand US dollars (5,000 USD);
  - rule on requests to extend a sanction taken by the national associations in the framework of their local activities to continental level;
  - settle disputes arising from challenges to members of the Disciplinary Board.
7. These provisions are subject to the disciplinary powers of the General Assembly and the Executive Committee with regard to suspensions and expulsions.

### ARTICLE 47

#### APPEAL BOARD

1. The Appeal Board shall consist of one (1) Chairman, one (1) Vice-Chairman and the number of members deemed necessary.  
The remit of this body shall be governed by the CAF and FIFA Disciplinary Code.
2. The Board shall be responsible for hearing and deciding on appeals against any decision of the Disciplinary Board or other committee, unless the CAF regulations declare such decision to be final or referable to another body.
3. The Chairman of the Appeal Board may take the following decisions, after consulting two (2) other members:
  - rule on an appeal against a decision of the Disciplinary Board concerning the extension of a sanction taken by the national associations in the framework of their local activities to continental level;
  - settle disputes arising from challenges to members of the Appeal Board.
4. Decisions taken by the appeal Board shall be final and binding on all the parties concerned. This provision is subject to appeals lodged with the court of Arbitration for Sport (CAS).

No plea for clemency shall be accepted once the Appeal Board has pronounced his verdict.

### ARTICLE 48

#### DISCIPLINARY MEASURES

1. National associations, clubs and officials who wilfully or negligently violate the provisions of the CAF Statutes, regulations and the decisions of the competent bodies, or

## Legal matters

who behave in an unsporting or unreasonable manner may be penalised in accordance with the provisions of these Statutes and the CAF and FIFA Disciplinary Code.

2. CAF may impose the following penalties:

Against natural and legal persons:

- (a) warning;
- (b) reprimand;
- (c) fine;
- (d) return of prizes.

For natural persons:

- (a) caution;
- (b) expulsion;
- (c) match suspension;
- (d) ban from the dressing rooms and/or the substitutes' bench;
- (e) ban from entering a stadium;
- (f) ban on taking part in any football-related activity.

For legal persons:

- (a) ban on registering new players;
- (b) playing a match behind closed doors;
- (c) playing a match on neutral territory;
- (d) ban on playing in a particular stadium;
- (e) annulment of the result of a match;
- (f) expulsion;
- (g) awarding of a match by default;
- (h) deduction of points;
- (i) relegation to a lower division;

## Legal matters

- (j) fine;
  - (k) suspension.
3. For any infringement of the CAF and FIFA Statutes and regulations or in the event of any dispute related to CAF competitions, the Disciplinary and Appeal Boards may impose upon national associations, clubs, officials and players the penalties mentioned in para. 2.
  4. The Executive Committee and Standing Committees may also impose the same penalties when the provisions of the Statutes or regulations allow.
  5. National associations may only be suspended by decision of the General Assembly or, in cases of absolute and urgent necessity, by decision of the Executive Committee, subject to ratification by the next General Assembly.
  6. The automatic suspension provided for in the present Statutes for the failure of a national association to honour its obligations shall be notified directly to the association concerned by the Secretary General.
  7. Suspended national associations shall forfeit their right to vote at the General Assembly and shall not be allowed to take part in CAF competitions.

### ARTICLE 49

#### DISPUTES

1. National associations, clubs or members of clubs shall not be permitted to bring before a Court of Law disputes with the Confederation or other associations, clubs or members of clubs, and they agree to submit any such disputes to an arbitration tribunal appointed by common consent.
2. Should the laws of a country entitle the national association concerned and its clubs and their members to appeal to a Court of Law, the national association shall insert a clause in its statutes, by which it, along with its clubs and their members, freely renounces that right, and undertakes to accept the decisions of the arbitrators selected.
3. In the event of a disagreement between two (2) or more associations, and if the associations concerned are unable to agree upon the choice of an arbitrator, the Executive Committee shall have the right to make a decision on the matter. This decision shall be final and binding upon the associations concerned.



## Legal matters

4. National associations must adhere strictly to the decisions of CAF or the arbitrators selected by it, and where these decisions concern a club, a zonal union or a league, the latter must take the necessary steps to observe such decisions.
5. Associations violating any of the clauses of this article shall be expelled from the Confederation, in conformity with the provisions of Article 50.
6. In disputes referred to the competent bodies of CAF, the national associations may not, apart from their "bona fide" members, be assisted by a person belonging to one of the bodies of CAF.

# Compliance with decisions of CAF and FIFA

## ARTICLE 50

### PRINCIPLES AND SANCTIONS

1. Members and leagues agree to comply fully with any decisions taken by competent CAF and FIFA bodies which are, according to these Statutes, not subject to appeal.
2. They agree to take all necessary steps to ensure that their own members, players and officials comply with these decisions.
3. This obligation shall also apply to match agents and licensed players' agents.
4. Any violation of the aforementioned provisions shall be punished in accordance with Article 48 of these Statutes.

## ARTICLE 51

### COURT OF ARBITRATION FOR SPORT (CAS)

1. CAF shall allow appeals to the Court of Arbitration for Sport, an independent arbitration tribunal based in Lausanne (Switzerland), to resolve any disputes between CAF, national associations, members, leagues, clubs, players, officials, match agents and licensed players' agents.
2. The Code of Sports-related Arbitration shall govern the arbitration proceedings. With regard to substance, CAS applies the various regulations of CAF and FIFA or, if applicable, of national associations, members, leagues and clubs and, as a last resort, Swiss law.
3. Only CAS is empowered to deal with appeals against decisions or disciplinary sanctions taken in the last instance by any legal body of CAF or FIFA, a national association, league or club. Any appeal must be filed with CAS within ten (10) days of the decision being communicated.
4. CAS does not hear appeals on:
  - violations of the Laws of the Game;
  - suspensions of up to four (4) matches or three (3) months;
  - decisions taken by an arbitration tribunal duly established by an independent association.

## Compliance with decisions of CAF and FIFA

5. CAS is also empowered to deal with all disputes between a third party and any of the entities or persons mentioned in para. 3 if an arbitration agreement exists.
6. National associations, leagues and clubs shall agree to recognise CAS as an independent judicial authority and to ensure that their members, players and officials comply with the decisions passed by CAS. The same obligation shall apply to match agents and licensed players' agents.
7. An appeal to CAS does not have suspensive effect. Decisions appealed against are effective pending the final verdict of CAS.

# Finance

## ARTICLE 52

### RESOURCES

1. The resources of CAF shall consist of:
  - the annual subscriptions of Members;
  - competition entry fees;
  - a levy on receipts from matches;
  - profits realised on matches organised by or for CAF;
  - revenue from granting rights to CAF competitions and other events;
  - donations of any nature, legacies and grants.

## ARTICLE 53

### FINANCE

1. The financial year of CAF shall commence on 1 July and end on 30 June the following year.
2. The annual subscription fee due on 1 July each year shall be payable to the CAF Secretariat. The amount due from each national association is stipulated in the Regulations Governing the Application of the Statutes. An association which has not paid its subscription by 1 October shall be suspended and lose its voting rights, unless an acceptable reason for non-payment is submitted to the Executive Committee. Written notification to this effect shall be sent by the Secretary General of CAF by registered mail to the association concerned and the association shall automatically regain its membership rights upon payment of the subscription.
3. CAF may levy percentages independently of those required by FIFA, in accordance with Article 70(2) of the FIFA Statutes.
4. While awaiting approval of the budget by the General Assembly at the beginning of CAF's financial year, the Executive Committee may, exceptionally, allow the Secretary General to incur expenditure necessary for the efficient operation of CAF, provided such expenditure is not of an extraordinary nature and does not exceed the amounts previously approved by the General Assembly for these budgetary items.

## Finance

5. CAF may offset its debts to Members against their assets with the Confederation.
6. CAF's major commitments in the future should be guaranteed through the creation of financial reserves by the Executive Committee.

# Competitions

## ARTICLE 54

### THE COMPETITIONS

CAF has the exclusive right to organise the following competitions:

- for national teams:
  - the Africa Cup of Nations,
  - the African Nations Championship,
  - the African U-20 Championship,
  - The African U-17 Championship,
  - the African Women’s Football Championship,
  - the African Futsal Championship.
- For clubs:
  - the Champions League,
  - the Confederation Cup,
  - the Super Cup.
- All other continental and inter-continental competitions.

## ARTICLE 55

### RIGHTS TO CAF COMPETITIONS AND EVENTS

1. CAF and the national associations shall be the legal owners of all rights emanating from competitions and other events organised and supervised by CAF, without restrictions as to content, time, place and law. These rights shall include, among others, all kinds of pecuniary rights, audiovisual recording, reproduction and broadcasting rights, multimedia rights, marketing and promotional rights and intellectual property rights covering emblems, for example, and copyright.
2. The Executive Committee shall decide how and to what extent these rights are exploited and draw up special regulations to this effect. The Executive Committee shall decide whether to exploit these rights exclusively, jointly with third parties or entirely through third parties.

## General

### ARTICLE 56

#### CLUBS LICENCE

1. The Executive Committee defines a licence system for clubs, which includes in particular:
  - (a) Minimal criteria to be met by the clubs in order to be allowed to take part in the competitions of CAF;
  - (b) The procedure for granting the licence to clubs;
  - (c) Minimal requirements to be applied by the licensors.
2. Member associations must apply a system of licensing of clubs in accordance with the minimum requirements set by CAF. They should include this requirement in their statutes and define the relevant bodies for granting the license.

### ARTICLE 57

#### DISSOLUTION OF CAF

CAF may only be dissolved by a four-fifths majority of Members present at the opening of a General Assembly. If CAF is dissolved, all financial obligations shall be honoured and the balance shall be remitted to FIFA on condition that it is to be utilised to promote football in Africa.

### ARTICLE 58

#### UNFORESEEN CIRCUMSTANCES

1. The CAF Executive Committee shall decide any matters not provided for by the present Statutes or cases of force majeure and such decisions shall take immediate effect.
2. Decisions in legislative matters shall be submitted for the approval of the next General Assembly.

## General

**ARTICLE 59****ADOPTION OF THE STATUTES**

The present Statutes were adopted by the CAF Extraordinary General Assembly held in Luanda on 29 January 2010 and enter into force on 29 April 2010.

*Cairo, 29 April 2010*

For the Executive Committee of CAF:

President  
Issa Hayatou

Secretary General  
Mustapha Fahmy





**Regulations Governing**  
.....  
**of the Application of statutes**



# Standing Committees

## ARTICLE 1

### FINANCE COMMITTEE

1. The Finance Committee (Art. 29 of the Statutes) shall comprise:
  - (a) a chairman;
  - (b) a deputy chairman;
  - (c) three (3) members of the Executive Committee;
  - (d) the number of members deemed necessary by the Executive Committee.
2. The duties of the Committee shall be to:
  - (a) oversee the finances of CAF;
  - (b) advise the Executive Committee on the financial policies of the Confederation;
  - (c) examine the budgets of each committee, submit them to the Executive Committee for approval and assist the Secretary General in the preparation of all CAF budgets;
  - (d) co-operate with the national associations responsible for organising CAF competitions in all financial matters, including the control of the sale and distribution of tickets, receipts from matches, as well as the accounting documents required for such tournaments.
  - (e) assist the auditors and ensure the implementation of their recommendations for improving the management of CAF assets.
3. The Finance Committee shall monitor the financial management and advise the Executive Committee on financial matters and asset management. It shall examine the CAF budget and the annual accounts prepared by the Secretary General and submit them to the Executive Committee for approval.

## ARTICLE 2

### INTERNAL AUDIT COMMITTEE

1. The Internal Audit Committee (Art. 30 of the Statutes) shall comprise:
  - (a) a chairman;

# Standing Committees

- (b) five (5) members representing the six zones of the Confederation.;
  - (c) the number of members deemed necessary by the Executive Committee.
2. The Internal Audit Committee guarantees the conformity and the reliability of the accounts and verifies the reports of the independent auditors on behalf of the Executive Committee.

## ARTICLE 3

### THE ORGANISING COMMITTEE FOR THE AFRICA CUP OF NATIONS

1. The Organising Committee for the Africa Cup of Nations (Art. 31 of the Statutes) shall be composed of:
- (a) a chairman;
  - (b) a deputy chairman;
  - (c) two (2) members of the Executive Committee;
  - (d) the chairman of the Referees' Committee;
  - (e) the number of members deemed necessary by the Executive Committee;
  - (f) a representative of the country which organised the last Africa Cup of Nations;
  - (g) a representative of the country which will organise the next Africa Cup of Nations.

The members mentioned under (f) and (g) shall sit on the Committee in an advisory capacity for a term of four (4) years and cannot be replaced except in case of force majeure recognised as such by CAF.

2. The Committee shall be responsible for organising and controlling all the matches of the Africa Cup of Nations (preliminary and final stages) in accordance with the relevant regulations.

## ARTICLE 4

### THE ORGANISING COMMITTEE FOR THE AFRICAN NATIONS CHAMPIONSHIP

1. The Organising Committee for the African Nations Championship (Art. 32 of the Statutes) shall be composed of:
- (a) a chairman;

## Standing Committees

- (b) a deputy chairman;
- (c) two (2) members of the Executive Committee;
- (d) the chairman of the Referees' Committee;
- (e) the number of members deemed necessary by the Executive Committee;
- (f) a representative of the country which organised the last African Nations Championship;
- (g) a representative of the country which will organise the next African Nations Championship.

The members mentioned under (f) and (g) shall sit on the Committee in an advisory capacity for a term of four (4) years and cannot be replaced except in case of force majeure recognised as such by CAF.

2. The Committee shall be responsible for organising and controlling all the matches of the African Nations Championship (preliminary and final stages) in accordance with the relevant regulations.

### ARTICLE 5

#### THE ORGANISING COMMITTEE FOR INTER-CLUB COMPETITIONS

1. The Organising Committee for Inter-club Competitions (Art. 33 of the Statutes) shall be composed of:
  - (a) a chairman;
  - (b) a deputy chairman;
  - (c) three (3) members of the Executive Committee;
  - (d) the chairman of the Referees' Committee;
  - (e) the number of members deemed necessary by the Executive Committee.
2. The Committee shall be responsible for organising and controlling all inter-club competitions in accordance with the relevant regulations.

# Standing Committees

## ARTICLE 6

### THE ORGANISING COMMITTEE FOR YOUTH COMPETITIONS

1. The Organising Committee for Youth Competitions (Art. 34 of the Statutes) shall be composed of:
  - (a) a chairman;
  - (b) a deputy chairman;
  - (c) two (2) members of the Executive Committee;
  - (d) a representative of the Referees' Committee;
  - (e) the number of members deemed necessary by the Executive Committee.
2. The Committee shall be responsible for organising and controlling all the matches of the African U-20 Championship and the African U-17 Championship.

## ARTICLE 7

### THE ORGANISING COMMITTEE FOR WOMEN'S FOOTBALL AND FUTSAL

1. The Organising Committee for Women's Football and Futsal (Art. 35 of the Statutes) shall be composed of:
  - (a) a chairman;
  - (b) a deputy chairman;
  - (c) two (2) members of the Executive Committee;
  - (d) a representative of the Referees' Committee;
  - (e) the number of members deemed necessary by the Executive Committee.
2. The Committee shall be responsible for organising and controlling all matches of the African Women's Football Championship and the African Futsal Championship, as well as all continental football competitions organised by CAF in these categories.

## ARTICLE 8

### THE REFEREES' COMMITTEE

1. The Referees' Committee (Art. 36 of the Statutes) shall consist of:

# I

## Standing Committees

- (a) a chairman;
- (b) a deputy chairman;
- (c) the number of members deemed necessary.

It shall be represented in each zone provided for in Art. 13 of the Statutes by a delegate appointed by the Executive Committee on the proposal of the Referees' Committee.

The Referees' Committee shall meet at least once a year and shall hold occasional meetings with its representatives in the zones.

2. The duties of this Committee shall be to:
  - (a) take decisions regarding the application of the Laws of the Game in accordance with the decisions and interpretations of the International Football Association Board and the FIFA Referees' Committee;
  - (b) appoint referees and assistant referees for the matches of competitions organised by CAF and help with the training of referees and assistant referees, either directly or with the help of national associations;
  - (c) form a panel of lecturers who, when necessary, shall take part in courses and seminars organised by CAF;
  - (d) organise courses for referees' instructors when required by CAF;
  - (e) study the reports on referees submitted to CAF by the match commissioners;
  - (f) make proposals to FIFA concerning amendments to the Laws of the Game for submission to the International Football Association Board;
  - (g) collect and distribute all information concerning refereeing.
3. The duties of the zonal representative shall be to:
  - (a) liaise between the CAF Referees' Committee and the national associations in their respective zones;
  - (b) study all issues related to refereeing in their zone and submit their observations to CAF;
  - (c) officiate as commissioners appointed by CAF for the matches organised by

# Standing Committees

the Confederation. Through such visits, they shall evaluate the level of refereeing and the needs of each association;

- (d) submit to the Referees' Committee an annual report on the standard of refereeing and the performance of referees in their zone;
  - (e) recommend the best referees and assistant referees within their zone to the CAF Referees' Committee.
4. International referees who are appointed by CAF to officiate matches in its competitions shall enjoy full independence in the exercise of their functions and should not be subjected to any pressure.
  5. The Referees' Committee shall implement and interpret the Laws of the Game and may, when necessary, propose amendments to the Executive Committee, for submission to FIFA.

## ARTICLE 9

### THE TECHNICAL AND DEVELOPMENT COMMITTEE

1. The Technical and Development Committee (Art. 37 of the Statutes) shall be composed of:
  - (a) a chairman;
  - (b) a deputy chairman;
  - (c) the number of members deemed necessary.

It shall meet at least once a year.

2. The duties of this Committee shall be to:
  - (a) collaborate with national associations to:
    - develop methods of training teams,
    - improve the qualification levels of administrators, instructors and coaches by organising courses and seminars,
    - prepare documents dealing with education and training techniques for all football technicians,
    - assist, if necessary, in the production of educational films;

## Standing Committees

- (b) make recommendations to the Executive Committee in respect of grants and loans to national associations for the development of football;
- (c) recommend, on request, coaches and trainers to fill vacant posts in national associations;
- (d) promote and develop all aspects of football, including women's and youth football, and facilitate the organisation of international youth tournaments;
- (e) analyse the basic aspects of football training and technical development;
- (f) study and define the methods and means of discovering and promoting talented football players.

### ARTICLE 10

#### THE COMMITTEE FOR LEGAL AFFAIRS AND PLAYERS' STATUS

1. The Committee for Legal Affairs and Players' Status (Art. 38 of the Statutes) shall be composed of:
  - (a) a chairman;
  - (b) a deputy chairman;
  - (c) the number of members deemed necessary.
2. The duties of the Committee shall be to:
  - (a) help by whatever means necessary to resolve disputes which may arise between Members, clubs, officials and players;
  - (b) submit to the Executive Committee proposals for amendments to the Statutes and regulations;
  - (c) study the possibility of introducing amendments or submitting proposals to the FIFA Congress;
  - (d) help national associations, on request, to update or revise their Statutes or regulations;
  - (e) provide an opinion to the Executive Committee on the interpretation of certain aspects of the Statutes and regulations when requested by a CAF committee, a national association or a sub-group;



# Standing Committees

- (f) act, if need be, as a legal adviser to the Executive Committee for matters related to contracts and all other issues in the interests of CAF.
- 3. The Committee shall be responsible for drafting the regulations governing CAF competitions. Such regulations shall be submitted to the Executive Committee for ratification.

## ARTICLE 11

### FOOTBALL COMMITTEE

- 1. The Football Committee (Art.39 of the Statutes) shall be composed of:
  - (a) a chairman;
  - (b) a deputy chairman;
  - (c) the number of members deemed necessary (players, referees, doctors, administrative directors, etc...)
- 2. The duties of the Committee shall be to:
  - (a) receive, analyse and deal with all recommendations and proposals presented to the Executive Committee pertaining to the development of African football;
  - (b) make practical proposals aimed at enhancing African and world football;
  - (c) analyse the fundamental aspects of the development of African football in particular and world football in general;
  - (d) monitor the development of the Laws of the Game;
  - (e) fight against elements which may harm African football;
  - (f) support organisational and educational projects for football fans.

## ARTICLE 12

### THE COMMITTEE FOR ETHICS AND FAIR PLAY

- 1. The Committee for Ethics and Fair Play (Art. 40 of the Statutes) shall be composed of:
  - (a) a chairman;

# Standing Committees

- (b) a deputy chairman;
  - (c) the number of members deemed necessary, chosen from personalities who have served the game of football with distinction.
2. It shall deal with all matters relating to ethics in football.
  3. The Committee shall propose and implement measures designed to promote fair play and follow up the results achieved.

## ARTICLE 13

### THE SPORTS MEDICAL COMMITTEE

1. The Sports Medical Committee (Art. 41 of the Statutes) shall consist of:
  - (a) a chairman;
  - (b) a deputy chairman;
  - (c) the number of members deemed necessary.
2. Its duties shall be to:
  - (a) act as an advisory body to the CAF Executive Committee in relation to all matters concerning medicine, physiology, health and doping;
  - (b) undertake studies relating to medical services for football players;
  - (c) prepare reports for trainers and coaches concerning physical preparation of football players and treatment of minor injuries;
  - (d) prepare reports concerning dietary issues for football players;
  - (e) prepare a "Medical Guide" for international matches and tournaments;
  - (f) form a group of specialists who may be invited to take part in courses and/or meetings organised by the Medical Committee;
  - (g) study environmental conditions in the different parts of Africa;
  - (h) introduce appropriate anti-doping control measures in and out of competitions organised by CAF, and ensure compliance with the provisions of the World Anti-Doping Agency Code and with FIFA anti-doping guidelines.

# Standing Committees

## ARTICLE 14

### THE MEDIA COMMITTEE

1. The Media Committee (Art. 42 of the Statutes) shall be composed of
  - (a) a chairman;
  - (b) a deputy chairman;
  - (c) the number of members deemed necessary by the Executive Committee.
  - (d) the CAF Communications Director, who shall act as Secretary of the Committee.
2. Its duties shall be to:
  - (a) advise CAF on relations and exchange of information with FIFA, the other confederations and the national associations;
  - (b) maintain permanent, healthy relations with media organisations in order to promote CAF and its activities at continental and global levels;
  - (c) contribute to CAF publications and provide news and press cuttings;
  - (d) participate in media campaigns for CAF competitions, particularly the final phase of the Africa Cup of Nations: accreditations, press conferences, press centres, etc.;

The Local Media Committee shall assist the CAF Director of Communications with the smooth functioning of media coverage of CAF competitions and help to produce press releases and organise press conferences and interviews;

- (e) help prepare a "Media Guide" and organise media seminars;
- (f) promote educational and ethical values and the spirit of fair play, campaign against racial discrimination and violence in football and assist CAF in its humanitarian activities.

## ARTICLE 15

### THE MARKETING COMMITTEE

1. The Marketing Committee (Art. 43 of the Statutes) shall be composed of:
  - (a) a chairman;

# Standing Committees

- (b) a deputy chairman;
  - (c) the number of members deemed necessary.
2. Its duties shall be to:
- (a) explore all modern communication methods to ensure the promotion of the Confederation and all its competitions (radio, television, advertising and exploitation of emblems);
  - (b) prepare terms and conditions defining the rights and obligations of all parties involved in the marketing of broadcasting and publicity rights to the various competitions;
  - (c) solicit firms specialising in sports sponsorship and marketing to make offers for broadcasting, multimedia and publicity rights to the various competitions;
  - (d) advise the Executive Committee on the drafting and execution of contracts between CAF and its various marketing, broadcasting and multimedia partners and analyse the marketing and television strategies which are in place.

## ARTICLE 16

### THE CONSULTATIVE COMMITTEE CAF/NATIONAL ASSOCIATIONS

1. The Consultative Committee CAF/National Associations (Art. 44 of the Statutes) shall be composed of:
- (a) the President of CAF, who shall be the Chairman;
  - (b) two (2) members appointed by CAF;
  - (c) six (6) members, one appointed by each of the six (6) zones referred to in Article 13 of the CAF Statutes;
2. The duties of the Committee shall be to maintain good relations between CAF and the affiliated national associations and to co-operate with them in all matters relating to the game, its rules and regulations and the development of football.
3. The Committee shall monitor the development of the Statutes and regulations of the Confederation and its Members. It shall also oversee the smooth running of national associations.

# CAF competitions

## ARTICLE 17

1. CAF has the exclusive right to organise the following competitions (Art. 54 of the Statutes):

**(a)** for national teams:

- the Africa Cup of Nations,
- the African Nations Championship,
- the African U-20 Championship,
- the African U-17 Championship,
- the African Women’s Football Championship,
- the African Futsal Championship.

**(b)** for clubs:

- the Champions League,
- the Confederation Cup,
- the Super Cup.

**(c)** all other continental and intercontinental competitions.

## ARTICLE 18

These competitions shall be open to the national and club teams of all national associations. Teams shall be admitted to each competition on the basis of the conditions set out in the competition’s rules.

## ARTICLE 19

National associations participating in CAF competitions shall undertake, on their own behalf and on behalf of their clubs, to observe CAF regulations and the international calendar.

## ARTICLE 20

Trophies presented on the occasion of CAF competitions may bear the name of a person.

CAF trophies shall only be named after persons who have rendered exceptional services to sport in general and to football in particular, or to persons who have helped Africa through its struggles.

## Candidatures for organising final tournament and selection of the host country

### ARTICLE 21

The Executive Committee shall consider the applications received from national associations for the organization of the final tournaments of the Africa Cup of Nations, the African Nations Championship, the African U-20 Championship, the African U-17 Championship, the African Women's Football Championship and the African Futsal Championship.

### ARTICLE 22

Six (6) years prior to the date fixed for the final tournament of the Africa Cup of Nations, and three(3) years prior to the date fixed for the African Nations Championship, the African U-20 Championship, the African U-17 Championship, the African Women's Football Championship and the African Futsal Championship, the Executive Committee shall select the country to host the final tournament.

### ARTICLE 23

Applications must reach the CAF Secretariat at least six (6) months before the meeting of the Executive Committee with this item on its agenda and must include a comprehensive report complying with the terms and conditions laid down by CAF.

### ARTICLE 24

A joint candidature proposed by two (2) national associations in conformity with the conditions mentioned above may be accepted by the Executive Committee. In such cases, half of the stadiums required for the competition shall be on the territory of each association.

### ARTICLE 25

If more than one candidature meets the above-mentioned conditions, priority shall be given to national associations which have not previously had the opportunity of organising the final tournament of the competition concerned.

### ARTICLE 26

Any member association proposing its country as the venue for a competition shall provide a written assurance from its government that:

- (a) all the members of CAF and affiliated national associations shall obtain entry

## Candidatures for organising final tournament and selection of the host country

- visas and any other permits necessary for the full duration of the competition;
- (b)** the Statutes and regulations of CAF, particularly the financial provisions, shall be observed;
  - (c)** any commitment which is formally entered into by the national association concerned will also be considered as accepted by its government.

### ARTICLE 27

Any member association proposing its country as a venue for the Africa Cup of Nations must have organized the final tournament of at least one of the following competitions :(\*)

- a.** The African Nations Championship
- b.** The African U-20 Championship
- c.** The African U-17 Championship
- d.** The African Women's Football Championship
- e.** Futsal Championship

### ARTICLE 28

If none of the candidatures received by CAF meet the obligations stipulated in Articles 23 and 26 above, the Executive Committee shall extend the deadline for the submission of new candidatures.

### ARTICLE 29

If no candidature is received for the organisation of one of the competitions mentioned in Article 17 (a), the Executive Committee shall extend the deadline for the submission of new candidatures.

### ARTICLE 30

The organisation of the final tournaments of the African cups and championships shall only be entrusted to one or two countries which has (have) submitted a document from its (their) government guaranteeing compliance with the CAF Statutes and regulations and the terms and conditions of the competition.

## Candidatures for organising final tournament and selection of the host country

### ARTICLE 31

The host association(s) shall provide a written undertaking to comply with the conditions prescribed by the Executive Committee and all technical standards.

### ARTICLE 32

The host association(s) shall provide financial guarantees as deemed appropriate by the Executive Committee. Such guarantees may be provided by local, regional or national public entities, the state or other third parties.

### ARTICLE 33

CAF is exclusively responsible for selecting the host country(ies) of the final tournaments of the African cups and championships. To this end, all candidates shall be subject to an evaluation.

### ARTICLE 34

The President of CAF shall appoint an ad hoc Evaluation Committee which shall inspect the infrastructures, visit the venues and study the documents presented.

This Committee shall submit detailed reports to the CAF Executive Committee, which shall then select the host country(ies) which will organise the relevant competition.

### ARTICLE 35

As soon as the host country(ies) has (have) been chosen, the CAF President shall set up an Ad hoc Committee to monitor and control preparations for the organisation of the final tournament.

### ARTICLE 36

In the event of a violation of the prescribed rules or a breach of the commitments made, CAF shall be entitled to withdraw at any time and with immediate effect the organisation of the competition from the host country (ies) without prejudice to any compensation due to CAF.

*(\*) Article 25 should enter into force the year 2014.*



## Local organising Committee

### ARTICLE 37

The organisation of the final phase of African cups and championships shall be entrusted by CAF to the national association of the host country(ies), which shall establish a Local Organising Committee. As soon as it is constituted, the Local Organising Committee shall communicate directly with CAF, from which it shall receive instructions.

### ARTICLE 38

The Local Organising Committee shall be deemed to be a legal person.

### ARTICLE 39

The executive body of the Local Organising Committee shall include representatives of the host association, representatives of the municipal authorities of the cities in which the tournament is to be held, representatives of public authorities and other leading figures.

### ARTICLE 40

Throughout its time of existence, the Local Organising Committee shall conduct all its activities in accordance with the Statutes and regulations of CAF, any contracts concluded with CAF and the instructions of the CAF Executive Committee.

### ARTICLE 41

Global marketing, television and merchandising rights shall belong exclusively to CAF. CAF may transfer or sub-license these rights to one or several partners. The Local Organising Committee shall comply with these provisions and contracts entered into by CAF.

### ARTICLE 42

The host association and its Local Organising Committee shall be jointly and severally liable for all commitments entered into individually or collectively in respect of the organisation and staging of the said competition.

## Definition of matches



### ARTICLE 43

1. International football matches recognised by CAF shall be those between two Members of FIFA in which each member fields a representative team.
2. An international "A" match is a match arranged between two Members of FIFA in which both Members field their first representative team.
3. If a member allows one of its leagues to select a team that bears the name of its country, the match shall be considered an international match as described in para.1 of this article.

### ARTICLE 44

1. An interclub match is a match played between two clubs. Although the clubs may belong to different members, such a match shall not be recognised as an international match.
2. An interleague match is a match played between teams from two leagues. Although the leagues may belong to different Members, such a match shall not be recognised as an international match, subject to the provisions of Art.40 para.3, above.

## Authorisation to host matches

### ARTICLE 45

1. No interclub or interleague matches between teams from different Members shall be played without the express authorisation of the Members concerned. The Members shall include a provision in their regulations stipulating at what point in time the clubs are required to seek authorisation and, in addition, the sanctions to be imposed if this rule is breached.
2. A member shall inform the Members concerned of every match which it knows has been arranged and played in its area of jurisdiction and for which permission was either not sought or refused.
3. Mixed teams consisting of players not belonging to the same club or association shall not be permitted to play against clubs, teams representing Members or similar teams unless authorisation has been granted by the Confederation and the member on whose territory the match is to be held.
4. If the players belong to clubs or Members from different confederations, the authorisation of FIFA shall be required.

### ARTICLE 46

1. All tournaments involving more than two (2) teams, clubs or regional or national representative teams belonging to different Members must be authorised by the confederation on whose territory the tournament is to be held.  
If any of the teams involved belong to different confederations, the authorisation of FIFA shall be required.
2. The request for authorisation shall be submitted by the member on whose territory the tournament is to be held at least two months before the proposed dates.
3. The request for authorisation shall be accompanied by a list of the teams that are planning to take part in the tournament and the tournament regulations as drawn up by the organising body.
4. If a tournament is played on the territory of a member without permission being sought, the member in question shall be sanctioned in compliance with the Disciplinary Regulations of CAF and, if necessary, of FIFA.

## Finance

### ARTICLE 47

The annual subscription fee due from each national association shall be six hundred dollars (600 USD).

### ARTICLE 48

The percentages due to CAF in relation to international matches shall be:

- (a) one (1) % of the gross receipts from World Cup qualifying matches played between national associations affiliated to CAF;
- (b) one (1) % of the gross receipts from international "A" matches played between two (2) national associations affiliated to CAF;
- (c) half (0.5) % of the gross receipts from international "A" matches played between a national association affiliated to CAF and an association belonging to another continental confederation.

### ARTICLE 49

CAF shall be entitled to a fixed or percentage-based levy on the receipts from matches in CAF competitions according to the provisions of the regulations of those competitions.

### ARTICLE 50

The percentage due to CAF shall be calculated on the basis of gross receipts after deduction of government, provincial and municipal taxes up to a maximum of 30% of the gross receipts, subject to the minimum indicated in the regulations of each competition.

### ARTICLE 51

A full financial breakdown shall be required for each match which is subject to a contribution by the member on whose territory the match has been played.

This breakdown shall include details of all the receipts, taxes paid and other deductible expenses.

The financial breakdown and the fixed or percentage-based contribution payable to CAF shall be sent to CAF within ninety (90) days of the match.

Failure to meet these requirements shall result in sanctions as prescribed by the CAF Statutes and regulations.

## Provisions governing the media

### ARTICLE 52

One of the objectives of CAF is to ensure media coverage of all its competitions by the different media for the widest possible audience.

### ARTICLE 53

The “Media Guide” established by CAF shall be an integral part of the contract signed by CAF with the host association.

### ARTICLE 54

All matters concerning the media, including the granting and withdrawal of accreditation cards, shall be dealt with by the CAF Executive Committee.

### ARTICLE 55

CAF accreditation cards shall confer on the holder the right to take part in activities related to a particular competition.

Accreditation cards shall be granted by CAF to persons eligible for accreditation. The Executive Committee may delegate all or part of this responsibility to the Organising Committee.

Details relating to the accreditation card, including specifications, categories, eligible parties, privileges, procedures and deadlines, shall be contained in the guide established by the Executive Committee.

### ARTICLE 56

The Local Organising Committee shall make available, at its own cost, all publications required by CAF in the format – paper or otherwise – requested by the CAF Executive Committee.

### ARTICLE 57

A brochure explaining the general programme and provisions in the official languages of CAF and the language of the host country shall be distributed by the Organising Committee to CAF and the national associations.

### ARTICLE 58

No demonstrations or political, religious or racial propaganda shall be permitted at CAF competition venues.

## Provisions governing the media

### ARTICLE 59

The CAF Executive Committee shall have sole authority to determine the principles and conditions under which any form of publicity may be permitted.

### ARTICLE 60

CAF shall be designated as the owner of the copyright for any musical works commissioned specifically in connection with the African cups and championships organised by CAF.

The host association and the Local Organising Committee of the said competition shall ensure that such procedures are carried out to the satisfaction of CAF.

### ARTICLE 61

The CAF symbol shall consist of a drawing of the African continent in green, located in an orange circle surrounded by a green ring. Inside the circle, six white lines symbolise a football.

### ARTICLE 62

The CAF flag shall have a white background with no border, with the CAF symbol located in its centre.

### ARTICLE 63

The CAF emblem shall be an integrated design combining the symbol with other distinctive elements.

The design of any CAF emblem shall be submitted to the CAF Executive Committee for approval.

### ARTICLE 64

The CAF anthem shall be the one approved by the Executive Committee.

### ARTICLE 65

All rights to the CAF symbol, flag, emblem and anthem shall belong exclusively to CAF.

### ARTICLE 66

A large CAF flag shall fly during the entire duration of the competition from a flag

## Provisions governing the media

pole placed in a prominent position in the stadium, alongside the FIFA and host country flags.

Large numbers of CAF flags shall also be flown together with other flags in the various cities of the country in which the competition is being held.

### ARTICLE 67

The opening and closing ceremonies of African cups and championships shall be held in accordance with the protocol determined by CAF.

The detailed programme of such ceremonies and the cultural programme shall be submitted by the Local Organising Committee to the CAF Executive Committee for approval.

## Provisions governing protocol



### ARTICLE 68

Throughout the final phase of African cups and championships, CAF shall have sole authority to determine the protocol applicable in all stadiums and venues placed under the responsibility of the Organising Committee.

### ARTICLE 69

When a Head of State is present, CAF protocol shall co-operate with the state protocol services.

### ARTICLE 70

The final phase of African cups and championships shall be declared open by the Head of State of the host country.

### ARTICLE 71

The President of CAF, accompanied by the President of the Local Organising Committee, shall be positioned on the field in front of the official stand. The President of the Local Organising Committee shall give an address lasting a maximum of three minutes, before inviting the CAF President to speak with these words: "I have the honour of inviting the President of the Confederation of African Football to speak".

### ARTICLE 72

The President of CAF shall deliver a speech lasting a maximum of five minutes, concluding with these words: "I have the honour of inviting (Head of State) to declare open the ... edition of the African cup or championship (country-year)".

### ARTICLE 73

The Head of State shall declare the tournament open by saying "I declare open the ... edition of the African cup or championship (country-year)".

### ARTICLE 74

The closing ceremony shall take place in the stadium after the final match.

### ARTICLE 75

The President of CAF, accompanied by the Presidents of the host association, the Local Organising Committee and the host association of the next edition, shall stand on a platform on the field. The President of the Local Organising Committee shall hand over the CAF



## Provisions governing protocol

flag to the President of the host association, who shall return it to the President of CAF. The latter shall then present it to the President of the host association of the next edition.

### ARTICLE 76

On the occasion of all ceremonies and events during the final phase of the African cups and championships, the CAF President, Honorary President, members of the Executive Committee, Secretary General and honorary members in their order of seniority shall take precedence, followed by the list contained in CAF's "Protocol Guide".

### ARTICLE 77

The Presidents of the host association and the Local Organising Committee shall sit in the official stand.

### ARTICLE 78

During a match, the two (2) representatives of the two (2) participating teams shall sit in the official stand.

### ARTICLE 79

All officials, referees, assistant referees, members of the delegations of participating teams, members of the host association and the Local Organising Committee present at the final phase of the African cups and championships shall receive a commemorative medal and diploma.

### ARTICLE 80

All provisions governing protocol set out in the above articles shall apply to all CAF final tournaments, particularly the Africa Cup of Nations.

### ARTICLE 81

The present Regulations Governing the Application of the Statutes were adopted by the CAF General Assembly held in Luanda on 29 January 2010 and enter into force on 29 April 2010. Article 27 should enter into force the year 2014.

*Cairo, 29 April 2010*

*For the Executive Committee of CAF:*

President  
Issa Hayatou

Secretary General  
Mustapha Fahmy



**Rules of Procedure**  
.....  
**of the General Assembly**



# Rules of procedure of the CAF general assembly

## ARTICLE 1

Each association may be represented at the General Assembly by a maximum of three (3) delegates, all of whom may take part in the deliberations.

Each zonal union may be represented by three (3) delegates who may take part in the deliberations without a right to vote.

## ARTICLE 2

CAF shall bear the costs of travel and accommodation for one delegate from each association and each zonal union.

## ARTICLE 3

Names of delegates from each national association shall be prioritised from one (1) to three (3) for voting purposes and transmitted to the CAF Secretariat before the opening of the General Assembly.

If the first delegate is absent from the meeting room, another delegate shall exercise the voting right in accordance with the list previously submitted.

## ARTICLE 4

The CAF President shall chair the discussions of the General Assembly. If the President is absent, the first vice-president shall deputise, failing which the second vice-president shall chair the meeting.

In the absence of the CAF President and both vice-presidents, the longest serving Executive Committee member present at the General Assembly shall chair the meeting.

## ARTICLE 5

The Chairman of the meeting shall ensure that the Rules of Procedure are observed. He shall open and close the debates. He shall give speakers permission to take the floor and shall conduct the discussions.

## ARTICLE 6

The Chairman shall keep order and may take the following measures against delegates who disrupt the proceedings or show disrespect towards fellow delegates:

- call to order,
- reprimand,
- expulsion from one or more sessions.

In the event of a protest, the General Assembly shall take a decision with immediate

# Rules of procedure of the CAF general assembly

effect without prior discussion.

## ARTICLE 7

Official interpreters shall be responsible for simultaneous translation into the official languages of the General Assembly (French, English, Arabic and Portuguese).

## ARTICLE 8

At the start of the first session, the General Assembly shall designate the number of scrutineers deemed necessary to assist the Secretary General in conducting votes and elections, such as by counting votes expressed by a show of hands, distributing and counting ballot papers, etc.

The Executive Committee may decide to use electronic voting devices.

## ARTICLE 9

A brief report shall be presented before any discussion by the representative of the body or member which has included an item on the meeting agenda.

## ARTICLE 10

After presentation of the report, the Chairman shall open the discussion and give the floor to the speakers in order of requests received. No-one may take the floor without permission.

A speaker may only be given the floor for a second time on the same matter when all other delegates who have requested the floor have had a chance to speak.

## ARTICLE 11

All proposals shall be presented in writing and must be related to the subject being discussed, otherwise they shall be rejected.

All amendments shall be made in writing and presented to the Chairman, who is the only person entitled to introduce them for discussion.

## ARTICLE 12

A motion on a point of order shall be dealt with forthwith. Any other discussion shall be immediately suspended.

If a motion that a debate should be closed is presented, it shall immediately be put to the vote without prior discussion. If it is adopted, only delegates who requested to speak before the vote shall be given the floor.

# Rules of procedure of the CAF general assembly

## ARTICLE 13

No voting shall be conducted by secret ballot except for elections. All decisions requiring a vote shall be reached by show of hands (voting card) or by means of an electronic count.

If a request is supported by at least a quarter of the Members present and eligible to vote, voting may exceptionally take place by a roll call. Members shall be called in French alphabetical order.

## ARTICLE 14

An absolute majority (half plus one) or other required majority (two-thirds, three-quarters, four-fifths, etc.) shall, if required, be based on the number of votes cast. Abstentions shall be disregarded in calculating the majority.

## ARTICLE 15

Before any vote, the Chairman or the person appointed by him shall read the proposal and explain to the General Assembly the voting procedures (quorum, required majority).

In the event of an objection, the General Assembly shall take an immediate decision on the matter without prior discussion.

## ARTICLE 16

The proposals must be put to the vote in order of submission. If there are more than two main proposals, they shall be put to the vote one after the other and each delegate may only vote for one of the proposals.

A proposal to amend a proposed amendment shall be voted on before the proposed amendment. A proposed amendment shall be voted on before the original proposal.

Proposals which are unopposed shall be considered adopted.

The Chairman shall announce the results of the votes to the General Assembly and certify the results.

No-one shall be given the floor during a vote or until the result of a vote has been announced.

## ARTICLE 17

All elections shall be held by secret ballot using voting cards distributed by the Secretary General, with the assistance of the scrutineers, shortly before the election.

# Rules of procedure of the CAF general assembly

The number of ballot papers distributed shall be announced by the Secretary General before the voting commences.

If the number of ballot papers collected from the ballot box is equal or inferior to the number of ballot papers distributed, the election shall be considered valid.

If the number of ballot papers exceeds the figure distributed, the election shall be declared null and void and shall be re-conducted immediately.

## ARTICLE 18

Only one ballot paper shall be used for electing the required number of members of the CAF Executive Committee representing the different zones.

## ARTICLE 19

The absolute majority required for all elections shall be calculated on the number of valid ballot papers obtained from the ballot box, with blank or spoiled ballot papers disregarded.

If two or more votes are given to one candidate on the same ballot paper, only one shall be considered valid.

After every vote, the Chairman of the meeting shall announce the result of the election to the General Assembly.

## ARTICLE 20

The Secretary General shall place counted ballot papers in envelopes made specifically for this purpose, which shall be immediately sealed. The Secretary General shall keep the envelopes and destroy them one year after the closing of the General Assembly.

## ARTICLE 21

The current Rules of Procedure of the CAF General Assembly were adopted by the CAF General Assembly held in Luanda on 29 January 2010, and enter into force on 29 April 2010.

*Cairo, 29 April 2010.*

*For the Executive Committee of CAF:*

President  
Issa Hayatou

Secretary General  
Mustapha Fahmy

